Letter to an Author Rubric You will receive 3 extra points in if you include the original yellow rubric with your finial report.

	5- Advanced	4- Proficient	3- Basic	2- Below Basic	1- Far Below Basic
Form of	Writes a letter to an	Writes a letter to an	Writes a letter to an	Writes a letter to	Letter does not use
Writing	author using the proper	author using the proper	author using the	an author (may be	the proper format,
	format. All parts of the	format. More than 80%	proper format.	missing parts of	and does not fit the
	letter fit the intended	of the letter fits the	More than 60% of	the proper format.)	intended purpose of
	purpose of the	intended purpose of the	the letter fits the	Less than 60% of	the assignment.
	assignment.	assignment.	intended purpose of	the letter fits the	
			the assignment.	intended purpose	
D 1.1	TT	TT	TT C. 1.4.11.	of the assignment. Uses no details to	Doesn't include an
Paragraph 1	Uses many details to	Uses some details to	Uses a few details		introduction or a
Part 1	complement to the author and uses the title	complement the author and uses the title of the	to complement the author and uses the	complement the author and uses the	
Complement and	of the book in the	book in the introduction	title of the book in	title of the book in	complement to the author.
introduction	introduction of the	of the letter.	the introduction of	the introduction of	autioi.
inti oduction	letter.	of the fetter.	the letter.	the letter.	
		D 11 1 .			T 11 1 C 11
Paragraph 1	Provides clear	Provides somewhat	Provides	Provides	Provides information
Part 2	information about the	clear information about	information about	information about	about the favorite
Character	favorite character	the favorite character	the favorite	the favorite	character including:
	including: name,	including: name, specific character traits	character including: name, ONE	character	name and no
	specific character traits (2 or more), evidence	(2 or more), evidence	specific character	including: name, ONE specific	Citation of
	and examples of the	and examples of the	traits, evidence and	character traits,	examples of traits.
	character traits.	character traits.	examples of the	without evidence	
	character traits.	character traits.	character traits.	or examples of the	
			character trans.	character traits	
Paragraph 2	Correctly identifies the	Correctly identifies	Identifies an idea	Identifies an idea	Includes unnecessary
Part 1	main idea in a clear	most of main idea in a	but not the main	but not the main	details doesn't and
Summary	and accurate manner	complete sentence and	idea in a complete	idea in a complete	doesn't focus on main
·	and uses at least 2	uses at least 2 important	sentence and uses	sentence and uses	idea details.
	important details.	details.	at least 2 important	at least 1 important	
			details.	details.	
Paragraph 2	Describes 2 or more	Describes 2 or more	Describes 2 or	Describes only or	Provides no
Part 2	connections in great	connections in detail.	more connections	more connections	connection between
Connections	detail.	Text to text	in great detail.	in great detail.	Text to text, text to
	Text to text	Text to self	Text to text	Text to text	self or text to world.
	Text to self	Text to world	Text to self	Text to self	
	Text to world		Text to world	Text to world	
D 1.2	D	D	D	0.1	D 24 1 . 1
Paragraph 3	Provides many details	Provides some details	Provides few	Only writes about	Doesn't include an
Lessons and influences	and explanation about a lesson and an	and explanation about a lesson and an influence	details and explanation about a	an influence or lesson not both.	influence or lesson in the writing.
minuences	influence the author	the author has had on	lesson and an	1088011 HOL DOUI.	uie wiidiig.
	has had on the writer.	the writer	influence the author		
	has had on the writer.	the writer	has had on the		
			writer		
Paragraph 3	Writes a clear and	Writes an adequate	Writes a weak	Writes either an	Does not include a
Ending and	specific concluding	concluding statement	concluding	opinion statement	concluding statement
Opinion	statement along with a	along with an opinion.	statement and has	or a concluding	or an opinion
•	detailed opinion.		an opinion	statement but not	statement.
			statement.	both.	
Grammar:	All words are	Few errors in	Several errors in	Many errors in	Errors in
Capitalization	capitalized correctly	capitalization and	capitalization and	capitalization in	capitalization and
and	and have correct	punctuation.	punctuation.	punctuation.	punctuation interfere
punctuation	punctuation.				with the reader's
					understanding of the
					letter.
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